

RECEIPT & PAYMENT ACCOUNT

Kyrteng Ka SHG.....Shnong na ka bynta u Bnai
 Integrated SHG Code...../...../.....

RECEIPT(Jingioh/Jinglum)

PAYMENT(Jinglut)

	OPENING BALANCE <i>Pisa ba la don Lypa</i>	Rs		1	Loan to members (Ba ai ram sha ki members)	Rs
1	Savings Amount Bai Synniang Regular : Extra :	Rs: Rs:		2	Amount of savings withdrawn by members (Ka jingsei pisa ki members na ka thup pyllang/ne pynphai pisa sha ki members ba la mih noh)	Rs
2	Loan Return Ram ba la pynphai : Sut ba la pynphai :	Rs: Rs:		3	Dividends paid Jingsiew sha ki members	Rs
3	Bank Loan Taken Pisa ne Ram ba ioh pdiang na ka Sorkar/Bank	Rs:		4	Bank Loans returned Ka Trai ba la siew sha Bank: Ka sut ba la siew sha Bank:	Rs: Rs:
4	Membership Fees Jingiohpdiang Bairung	Rs:		5	Training Fees Bai leit Training ki members)	Rs:
5	Fine (Ka phain)	Rs:		6	Expenses for IGA Jinglut ba seng kam ka kynhun)	Rs:
6	Income from Group Work Jinglum na ba trei Kynhun	Rs:		7	Expenses for Meetings/Events Jinglut ha ki jingialang ka kynhun	Rs:
7	Income from IGA Bainong na ki jintrei kynhun	Rs:		8	Stationery Expenses Bai thied kot /sla/ register/ seal etc	Rs:
8	Grants/Donations	Rs:		9	Travel Expenses Bai Kali /bai leit jingleit	Rs:
9	Miscellaneous Kiwei Kiwei ki jingioh pdiang	Rs:		10	Miscellaneous Kiwei kiwei ki jinglut	Rs:
	Total (na ka bynta mynta u bnai)	Rs:			Total (na ka bynta mynta u bnai)	Rs:
					CLOSING BALANCE: Pisa ba dang sah ha kti ka long: Pisa ha Bank:	Rs : Rs:
	Grand Total				Grand Total	

Signature of Chairman/Secretary SHG.....

Signature of BDO/Office in Charge.....

Name of SHG..... Village..... Community & Rural Development Block

RECEIPTS		PAYMENTS	
Opening Balance	Rs	Amount of loan given to members	Rs
Savings Amount	Rs	Amount of Savings withdrawn by members	Rs
Loan Return	Rs	Dividends paid Bank Loan Return	Rs
Principal	Rs	Principal	Rs
Interest		Interest	Rs
Bank Loan Taken	Rs	Others Expenses	
Others:		1. Charges Annual SHG Member ship fees	Rs
1.Dues Member ship	Rs	2. Training Fees	Rs
2.Fine	Rs	3. Expenses for IGA	Rs
3. Income from the Community [group work]	Rs	4. Expenses for meeting and events	Rs
4.Income from the IGA	Rs	5. Stationery Expenses	Rs
5.Service Charges	Rs	6. Travel Expenses	Rs
6.Grant donation	Rs	7. Miscellaneous	Rs
7.Miscellaneous	Rs	TOTAL [of the month]	Rs
TOTAL [of the month]	Rs	CLOSING BALANCE	Rs
Grant Total	Rs	Grant Total	Rs

SIGNATURE OF Facilitator

SIGNATURE OF In Charge.....
NAME OF BLOCK