

GOVERNMENT OF MEGHALAYA  
PLANNING DEPARTMENT

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No.PLA.31/2006/6

Dated Shillong, the 26<sup>th</sup> June, 2006.

OFFICE MEMORANDUM

In pursuance of Personnel Department Notification No.PER.04/2006/Pt.1/3 dt.17-5-2006, the role and functions of the State Co-ordinator for Self Help Groups are as follows :-

- 1) Preparing a directory of existing Self Help Group.
- 2) Preparing report on the status and health of each Self Help Group.
- 3) Suggest measures for activating Moribund Self Help Group.
- 4) To initiate a State Wide Network on SHGs, the function of which will be to help Co-ordinate efforts of the various Govt. Department, NGOs, Banks etc. that are involved in mobilising and forming SHGs.
- 5) To evolve a Policy with regard to adoption/ co-opting of existing SHGs mobilised through Govt. programmes such as DRDA, Horticulture, Social and Water Conservation Department programmes etc. by newly introduced Govt., projects/ programmes and NGO such that there is a Co-ordination of efforts and not duplication. This will also help provide a clear statistical reflection of the number and type of SHGs in existence in the field.
- 6) To initiate dialogue with Agencies involved in mobilising SHGs and urge them to form Federations of SHGs and Co-ordinate micro-enterprise livelihood activities such that there can be upscaled for achieving critical mass.
- 7) To evolve a State Policy and Directive for Banks/ Financial Institutions along the lines of RBI Guidelines/ Directive with regard to SHGs.
- 8) The State Co-ordination is to liaison with potential partners for providing support (Micro Credit, research and market analysis etc.) to the SHGs and their Federations.

Sd/- P.Naik,  
Commissioner & Secretary to the Govt. of Meghalaya,  
Planning Department.

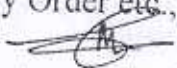
Memo No. PLA.31/2006/6-A,

Dated Shillong, the 26<sup>th</sup> June, 2006.

Copy forwarded to :

- 1) The Commissioner & Secretary to the Governor of Meghalaya, Shillong.
- 2) The Commissioner & Secretary to the Chief Minister, Meghalaya, Shillong.
- 3) The Private Secretary to the Deputy Chief Minister, Meghalaya.
- 4) The Private Secretary to the Ministers/ Ministers of State, Meghalaya.
- 5) The Private Secretary to the Chief Secretary to the Govt. of Meghalaya, Shillong.
- 6) The Chief Secretary to the Govt. of Assam, Dispur, Guwahati - 781006.
- 7) The Principal Secretary/ Commissioner & Secretary, ..... Department.
- 8) The Commissioner of Division for East and West Khasi Hills, Jaintia Hills and Ri-Bhoi Districts, Shillong.
- 9) The Commissioner of Division for East, West and South Garo Hills Districts, Tura.
- 10) The Principal Resident Commissioner, Meghalaya House, 9-Aurangzeb Road, New Delhi - 110011.
- 11) The Secretary, Meghalaya Legislative Assembly, Shillong.
- 12) The Advocate General, Meghalaya, Guwahati.
- 13) The Chairman, Meghalaya Public Service Commission, Shillong.
- 14) The Accountant General (A & E), Meghalaya, Shillong - 793001.
- 15) The Under Secretary to the Govt. of India, Ministry of Personnel, P.G. & Pensions Department of Personnel & Training, North Block, New Delhi - 110001.
- 16) The Research Officer, Govt. of India, Ministry of Personnel, P.G. & Pensions Department of Personnel & Training (Career Management Division) North Block, New Delhi - 110001.
- 17) The Director of Printing and Stationery, Meghalaya, Shillong for publication of the Notification in the Meghalaya Gazette.
- 18) All Deputy Commissioners/ Treasury Officers, Shillong.
- 19) The Trade Adviser and Director of Movement, Govt. of Meghalaya, Meghalaya House 120- Shanti Pally Eastern Bypass Kolkata - 700042.
- 20) State Informatics Officer, N.I.C./ Senior System Analyst, Shillong.
- 21) Secretarial Administration Department (Accounts/ Nazarat) Personnel & A.R.(B) Department/ Personnel & A.R. (B) Department (A.R Dell)/ Law (A) & (B) Department.
- 22) Officer (s) concerned/ Guard file/ Personal file.
- 23) Project Director, Meghalaya Rural Development Society.

By Order etc.,

  
Commissioner & Secretary to the Govt. of Meghalaya,  
Planning Department.

Dr. Suresh Chandra, P.A.S.

Secretary to the Govt. of Meghalaya,  
Cooperation Department and State  
Co-ordinator for Self Help Group.